

Research Intern - Mu Gamma Consultants

About Mu Gamma

Mu Gamma Consultants Private Limited (MGC) works as knowledge creator, knowledge customizer and knowledge connector, to promote green development. MGC is a research and consultancy organization aimed at improving the quality of life of communities through environment-friendly solutions, drawing knowledge from global best practices, and applying it to the local context. The overall mission of our work is to create a sustainable society. We partner with national and international institutions for creating knowledge that promotes environment friendly solutions to social and economic development challenges. We conduct research studies and undertake capacity building programmes in the water and waste management sector within India and provide services to foreign private enterprises, governments, organizations and research, advising on customization of global knowledge to local needs.

Mu Gamma is an Equal Employment Opportunity (EEO) employer. Qualified applicants will receive consideration for internship opportunity and will not be discriminated against on the basis of religion, sex, sexual orientation, gender identity, race, colour, national origin, age, or disability status. Furthermore, after successful completion of internship, exceptional candidates may be eligible for regular employment with Mu Gamma.

Responsibilities

<u>MGC</u> is seeking **Research Interns** to work with a multi-disciplinary team on projects related to water management, sanitation, hygiene, environmental pollution, sustainable development, waste management, and others. The Intern will support the team in conducting various research activities, collecting data, executing projects, disseminating findings as well as interacting with stakeholders.

- 1. Support the team in conducting various R & D activities, data collection and processing, executing projects, and dissemination of findings.
- 2. Interaction and engaging with stakeholders
- 3. Assist team members in important meetings/sessions, prepare notes and conduct follow-ups
- 4. Adhering to timeline in deliverables in a professional environment.
- 5. Travel to field sites, whenever necessary and if feasible, to conduct field work, interviews, meetings or gather primary information.

Tenure of Internship

4 to 6 months

Qualifications

Minimum Qualifications

- 1. Candidates should have completed undergraduate studies
- 2. Candidates who are currently in the process of earning a postgraduate degree as well as those who have completed are encouraged to apply
- 3. Professional proficiency in English is required. Strong written and verbal communication skills are important.

Preferred Qualifications

- 1. Ability to think creatively and strategically, as well as to be able to think outside the box
- 2. Strong communication and presentation skills.
- 3. Ability to work independently with minimal supervision

- 4. Willing to learn new skills
- 5. Excellent computer skills, including experience with Microsoft Office Skills.

Behavioural Traits

- 1. Should possess a collaborative working style and the ability to work in a team
- 2. Reliable, trustworthy, and committed to work
- 3. Should have a strong work ethic and must be highly motivated
- 4. Ability to adapt to a new environment and work

The shortlisted candidates will be subject to a pre-employment background check prior to the start of the internship.

HOW TO APPLY

To have a complete application package, the items below are required and must be uploaded correctly, as mentioned below.

- Curriculum Vitae (CV) not more than 4 pages {additional documents to support your CV such as evidence of graduation, mark-sheets, writing sample, etc. can be placed as annexes and will not be counted towards the four-page limit}. *Please provide writing sample/s that demonstrates your writing skills (such as publications/articles/ academic reports etc.) in terms of a brief writeup or evidence (list of links to earlier articles written by you or led by you) towards the end of your CV.
- 2. A one-page cover letter indicating the position that you are applying for, a brief introduction about yourself and a summary of your professional background if available.
- 3. At least two references with their contact details to enable us to conduct a background check.

Last Date to Apply: 15th February 2023

<u>Upload your application to: https://www.mugammaconsultants.com/apply-to-mgc/</u>